



HALLOWEEN NIGHTFAIR ON WASHINGTON STREET

Saturday, October 28, 2023 5 – 10 PM
 Sunday, October 29, 2023 11 AM – 4 PM
Vendor Application
 Application Deadline: October 8, 2023

I. CONTACT INFORMATION

Owner Name:		Business Name:	
Address:			
City:		State:	Zip:
Phone:		Email:	
Event day-of contact name:			
Event day-of contact phone:			

II. SOCIAL MEDIA

Website:	<ul style="list-style-type: none"> I authorize the City of Norwalk the right to take, edit, copy, publish, and make use of any and all pictures or video taken of me and my products to be used in promotional materials.
Facebook: @	
Instagram: @	
Other:	

Vendors are responsible for contributing their business description and photo for the website, social media posts, and newsletter. **PLEASE ATTACH PHOTO AND DESCRIPTION TO YOUR APPLICATION**

III. VENDOR INFORMATION

Please Check All That Apply:		
<input type="checkbox"/> Accessories/Jewelry	<input type="checkbox"/> Art/Books/Music	<input type="checkbox"/> Bath/Beauty
<input type="checkbox"/> Candles	<input type="checkbox"/> Ceramics/Pottery	<input type="checkbox"/> Crochet/Embroidery/Knitting
<input type="checkbox"/> Clothing	<input type="checkbox"/> Food/Beverage	<input type="checkbox"/> Glass/Wood
<input type="checkbox"/> Housewares	<input type="checkbox"/> Pets	<input type="checkbox"/> Plants
<input type="checkbox"/> Toys	<input type="checkbox"/> Vintage/Antique	<input type="checkbox"/> Other:

Vendors must bring their own tents/equipment. Tents must be weighted down and have side panels to stay enclosed overnight.

IV. VENDOR AGREEMENT

1. ___ Vendor agrees to exercise the utmost care in the use of facilities and properties of A Nightfair on Washington Street, 50 Washington Street Plaza, the City of Norwalk, and adjoining private and public properties.
2. ___ Vendor agrees to indemnify and hold harmless the City of Norwalk, its directors, representatives, employees, and agents for all claims, actions, judgements, losses, costs, attorney fees, and damages whatsoever, including Claims arising by reasons of accident, injury or death caused to persons or property of any kind, arising out of, in connection with, or incident to the event, except those caused by the sole negligence of the event or City of Norwalk.

X



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Vendor Application Fees

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Vendor Type	1 Day 10' x 10' **	2 Day 10' x 10'
Standard	<input type="checkbox"/> \$200	<input type="checkbox"/> \$262
Food*	<input type="checkbox"/> \$325	<input type="checkbox"/> \$425
	1 Day 10' x 20' **	2 Day 10' x 20'
Standard	<input type="checkbox"/> \$400	<input type="checkbox"/> \$523
Food*	<input type="checkbox"/> \$650	<input type="checkbox"/> \$850
Food Truck	<input type="checkbox"/> \$700	<input type="checkbox"/> \$915

* Prepares food on site

** Please indicate which date:

Standard 10' x 10': \$ _____

Food 10' x 10': \$ _____

Standard 10' x 20': \$ _____

Food 10' x 20': \$ _____

Food Truck 10' x 20': \$ _____

Additional Space: \$ _____

Total Fee: \$ _____

Payment

Payment By Check

- Pay to the order of: City of Norwalk
- Memo/For: Halloween Event
- Mail check to:

Economic and Community Development

Norwalk City Hall

125 East Avenue

Room 122

Norwalk, CT 06851

Payment By Card

- Please call: 203.854.7336

Indicate which payment method you will be using:

- Check
- Card

Please Email OR Mail Vendor Applications

Mail:

Economic and Community Development

Norwalk City Hall

125 East Avenue

Room 122

Norwalk, CT 06851

Email:

Anna Breault, Special Event Coordinator

abreault@norwalkct.gov